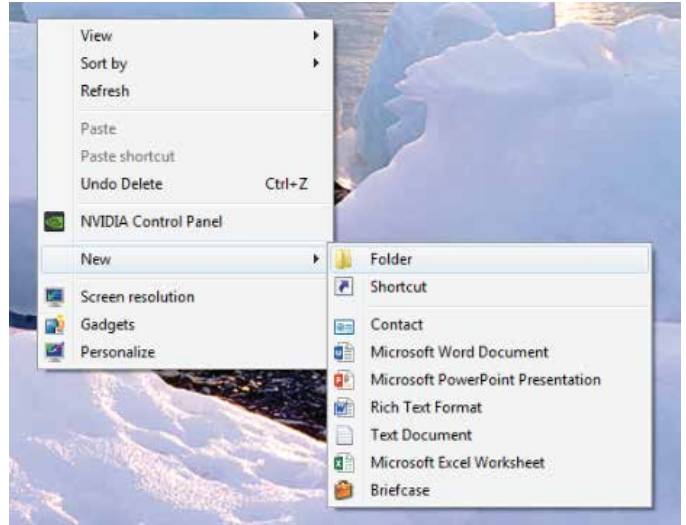
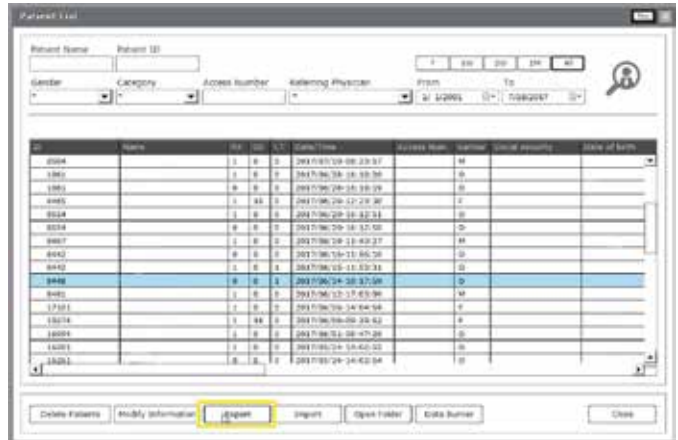


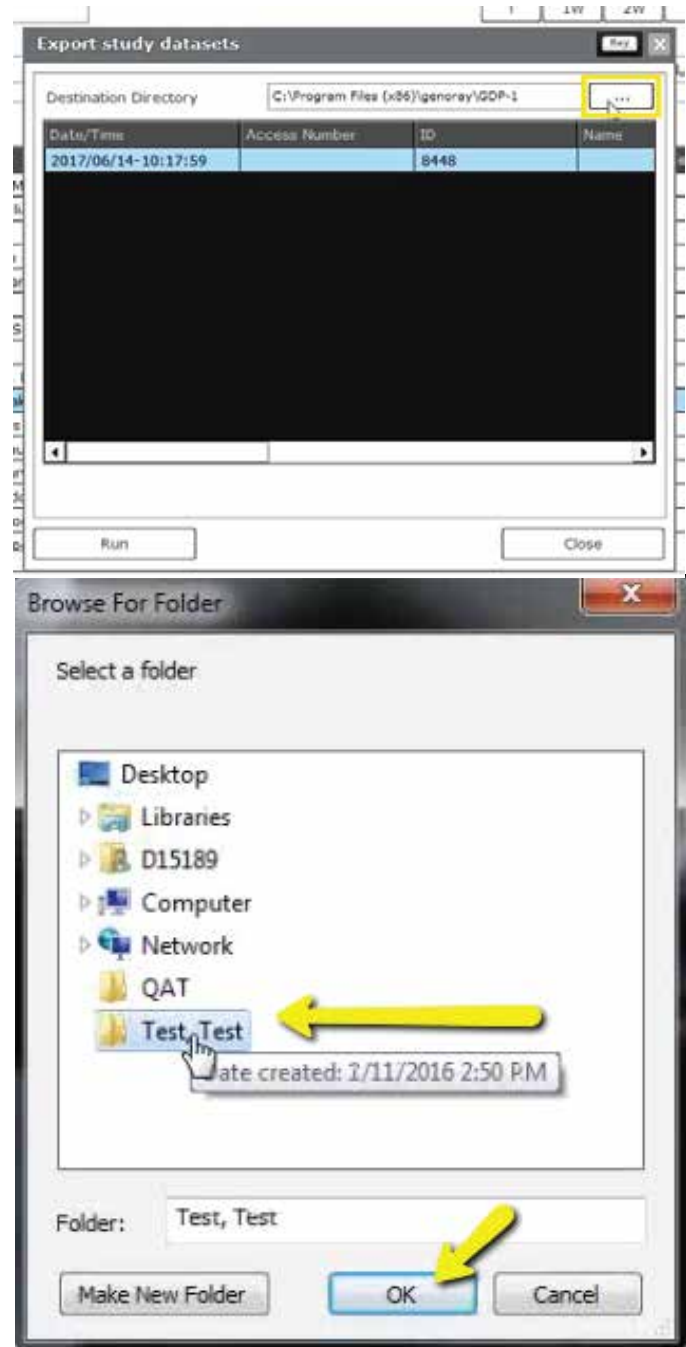
1 On your desktop, right-click on an empty space. Go to “New” and click “Folder”. A folder will appear with highlighted blue text. Type in the patient name and push “Enter” on your keyboard.



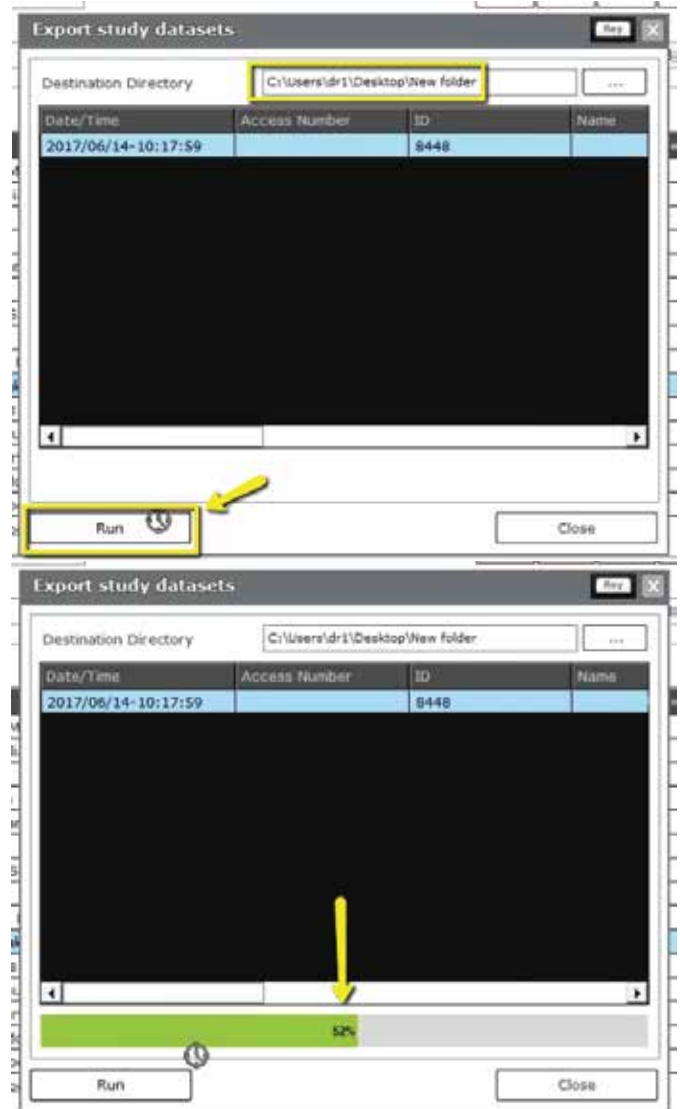
2 Select the patient in the database and click “Export”.



- 3** Select the scan and click the button “...” and a pop up will appear for the save location. Select the folder we just made on the desktop and click “OK”.



4 The pop up will disappear. Verify you have the correct folder selected and click “Run”. A bar will begin loading.

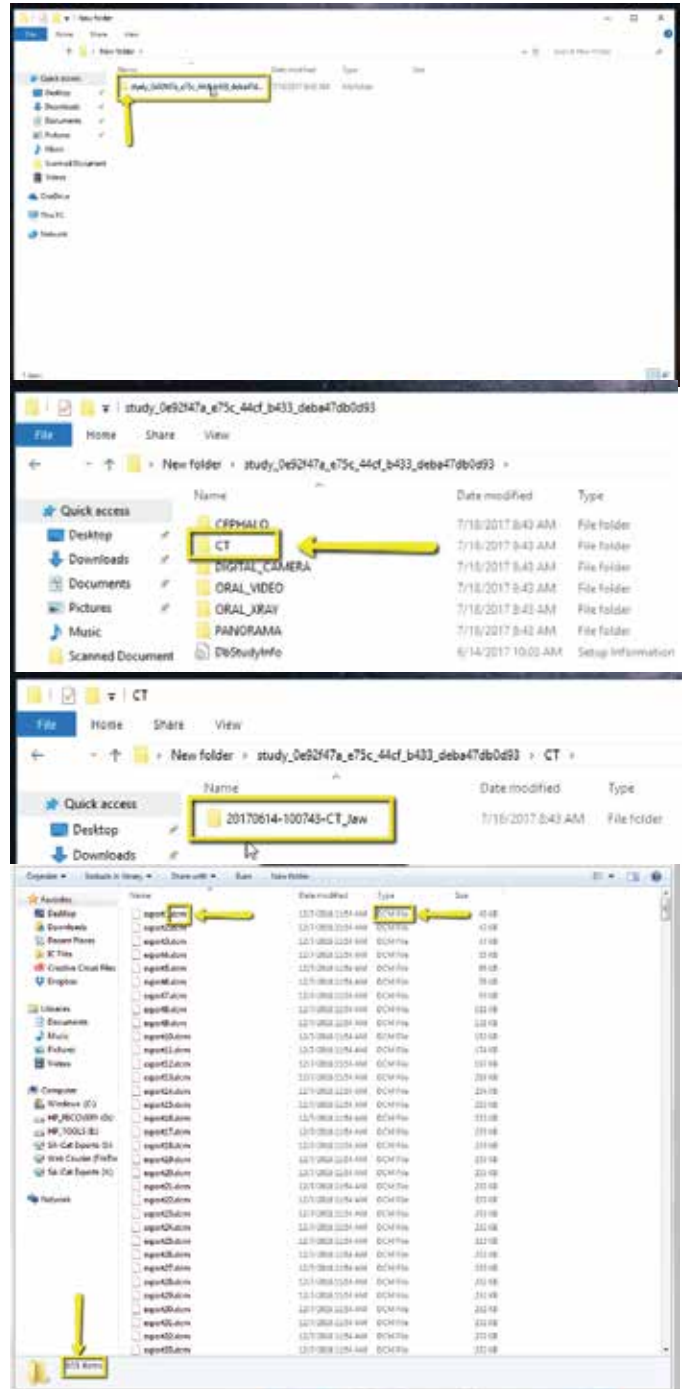


5 After the DICOM exports and saves, go to the patients' folder and double click to open. Double click on the study.

Double click on "CT".

Double click on the "CT_Jaw" folder.

Double click on "Slice Data". This folder should contain the multi-file DICOM.



6 Drag the SliceData folder to the Desktop.



7 Go back to the desktop, right click on the patients folder, go to "Send to", and select "Compressed (zipped) folder". A duplicate folder will be made with either a zipper on it, or a blue "Z".

*** If following a Dual Scan Protocol, please zip scans individually and label accordingly; i.e: "Patient Scan" and "Denture Scan" ***



8 To upload the compressed folder, login to Implant Concierge. Click on the patient's name to open the case. Click on the red "Upload DICOM" button.



9 Drag and drop the folder from the desktop to Implant Concierge. The file will automatically begin uploading.



10 Once the file reaches 100%, click the green "Complete" button.

