

On your desktop, right-click on an empty space. Go to "New" and click "Folder". A folder will appear with highlighted blue text. Type in the patient name and push "Enter" on your keyboard.



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Select the patient in the database and click "Export".



Select the scan and CHCK LINE button "..." and a pop up will appear for the save location. Select the folder we just made on the desktop and click "OK". Select the scan and click the

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Export study datasets

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Name



The pop up will disappear. Verify you have the correct folder selected and click "Run". A bar will begin loading.



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After the DICOM exports and saves, go to the patients' folder and double click to open. Double click on the study.

Double click on "CT".

Double click on the "CT\_Jaw" folder.

Double click on "Slice Data". This folder should contain the multi-file DICOM.

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Drag the SliceData folder to the Desktop.



Go back to the desktop, right click on the patients folder, go to "Send to", and select "Compressed (zipped) folder". A duplicate folder will be made with either a zipper on it, or a blue "Z".

\* If following a Dual Scan Protocol, please zip scans individually and label accordingly; i.e: "Patient Scan" and "Denture Scan" \*





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To upload the compressed folder, login to Implant Concierge. Click on the patient's name to open the case. Click on the red "Upload DICOM" button. Il Very Current Connes + Cheste Regise & Contribute Cante W Opermanal St **Current Cases** hProgram Parting Partner Concloked Al-Cares Broccita O indicates an action that has been dataged. Classe Impart Condege Testment Planning Case Dested
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Drag and drop the folder from the desktop to Implant Concierge. The file will automatically begin uploading.





Once the file reaches 100%, click the green "Complete" button.







