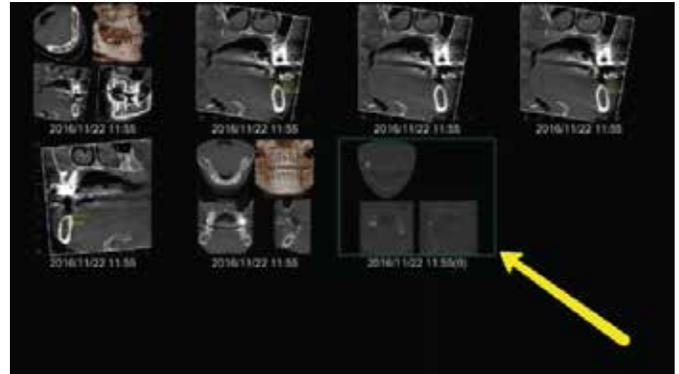
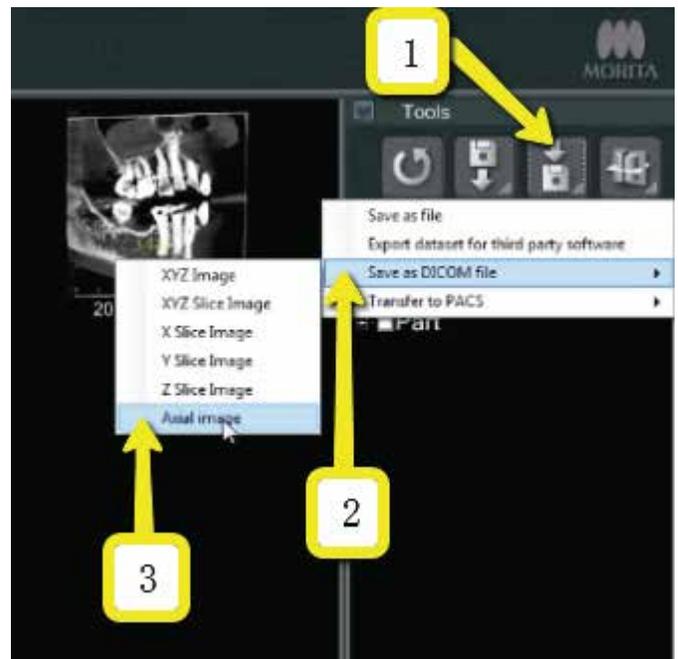


- 1 Locate patient in your database and open their case.

- 2 Click on the CBCT scan to select it, but do not open it. It should be outlined in green.



- 3 On the right side of the screen, click on “Save DICOM” button. Choose “Save as DICOM File”, then click “Axial Image”.



- 4** A box will pop-up titled “Slice Setting”. Change the “Interval” and “Thickness” to the lowest setting possible (about 0.160 for each setting). Then click “OK”.



- 5** Accession Number should be 0. Click “OK”.



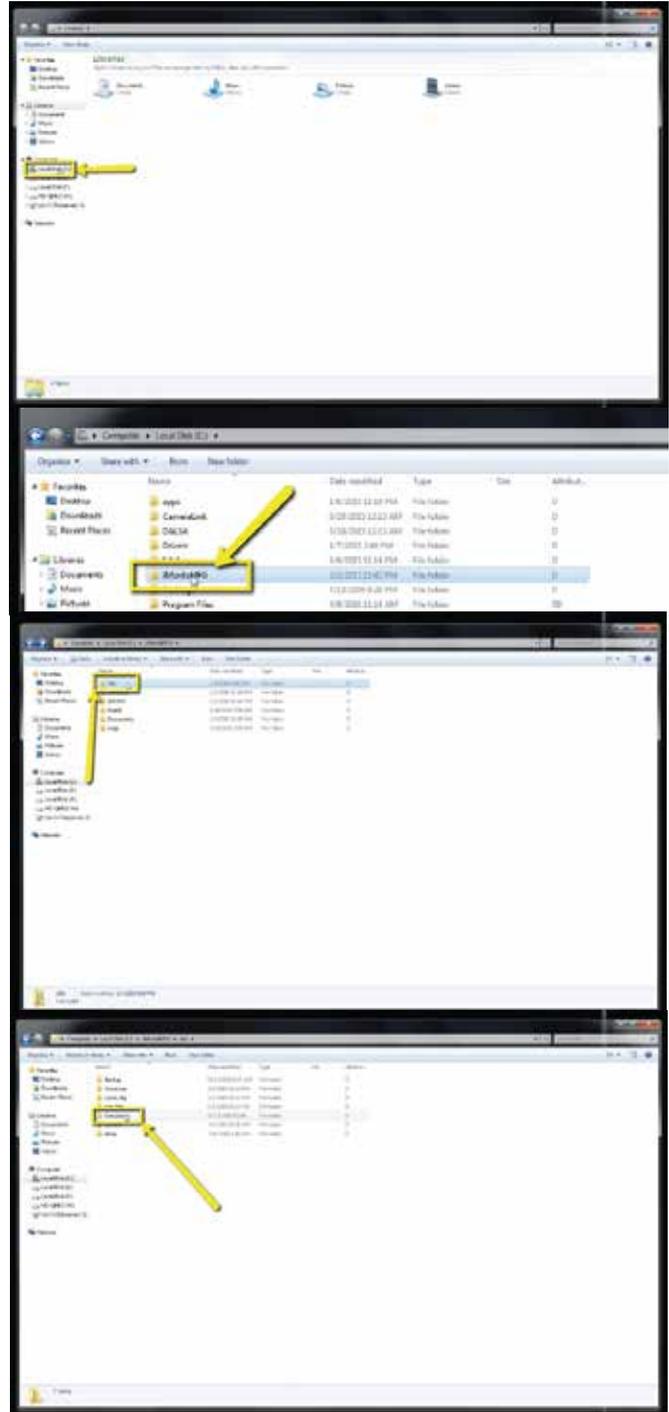
- 6** Your DICOM Files are now exporting.



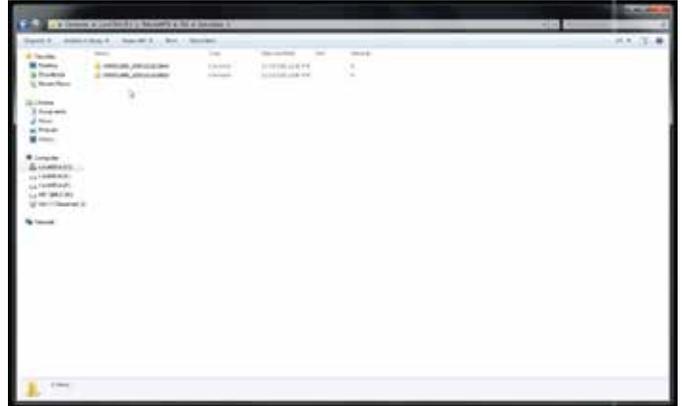
- 7 When complete, you will be prompted with a new alert window that says “Finished saving the Axial Image DICOM File”. Click “OK”



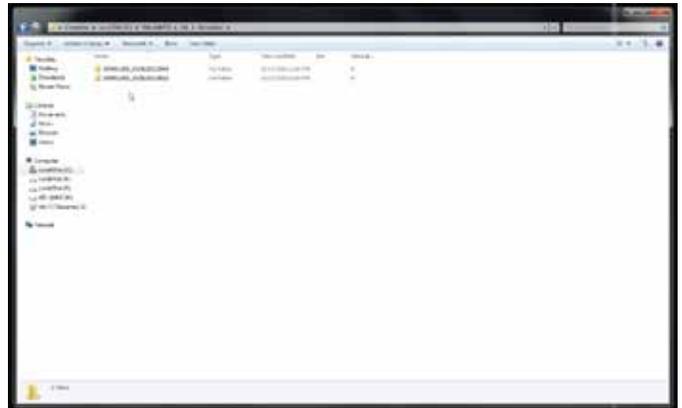
8 Locate these DICOM files by clicking on “Local Disk (C:)”, then “JMoritaMFG”, “3Dx”, “Simulation”.



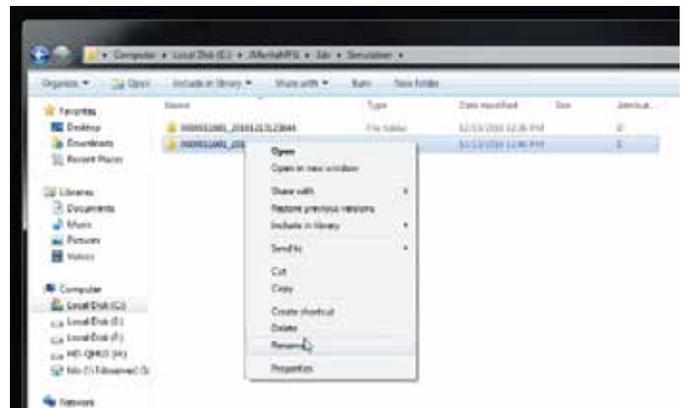
**9** Files will be labeled with patient number first, followed by date of scan.



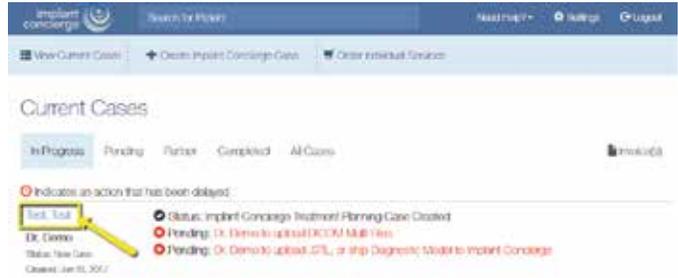
**10** Once you have located the correct scan, right click on the folder, go to “Rename” and type “Patient Last Name, First Name”.



**11** Right click on the patients folder, go to “Send to”, and select “Compressed (zipped) folder”. A duplicate folder will be made with either a zipper on it, or a blue “Z”.



**12** To upload the compressed folder, login to Implant Concierge. Click on the patient's name to open the case. Click on the red "Upload DICOM" button.



**13** Drag and drop the folder from the desktop to Implant Concierge. The file will automatically begin uploading.



**14** Once the file reaches 100%, click the green "Complete" button.

