

On your desktop, right click on an empty space. Go to "New" and click "Folder". A folder will appear with highlighted blue text. Type in the patient name and push "Enter" on your keyboard.

Sort by	
Paste Paste shortcut Undo Delete Ctrl+Z	2
NVIDIA Control Panel	Folder
Screen resolution Gadgets Personalize	Shortcut Contact Microsoft Word Document
	Microsoft PowerPoint Presentation Rich Text Format Text Document
	Microsoft Excel Worksheet



2

Open your image and click on "File", "Save As", "Multi File DICOM with .dcm", and click "OK".

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File Edit View Help	
Open	Ctrl+O
Close	
Save	Ctrl+S
Save As	
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OK Cancel	





Select the folder you just created on the desktop and click "OK".

Please ensure that "Uncompressed" is selected and click "OK".

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Your files will begin exporting. Click "OK" when the files save.

6 After the DICOM exports and saves, go to the patients folder and verify the .dcm files were exported correctly; there should be several hundred files.

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Go back to the desktop, right click on the patients folder, go to "Send to", and select "Compressed (zipped) folder". A duplicate folder will be made with either a zipper on it, or a blue "Z".

\* If following a Dual Scan Protocol, please zip scans individually and label accordingly; i.e: "Patient Scan" and "Denture Scan" \*





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To upload the compressed folder, login to Implant Concierge. Click on the patient's name to open the case. Click on the red "Upload DICOM" button.







Once the file reaches 100%, click the green "Complete" button.







