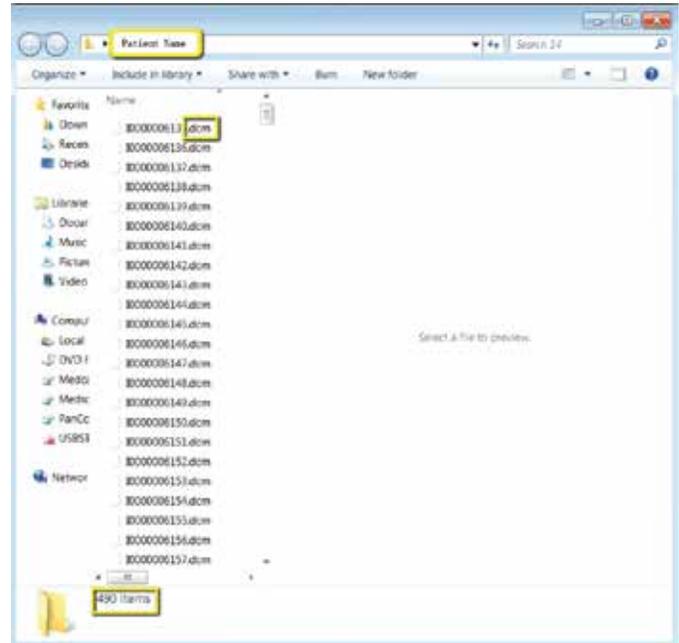


- 1 Find the folder on your desktop that you have created for the patient. Double click to open the folder and verify that the .dcm files were exported correctly; there should be several hundred files.



- 2 Go to the desktop, right click on the patients folder, go to "Send to", and select "Compressed (zipped) folder". A duplicate folder will be made with either a zipper on it, or a blue "Z".

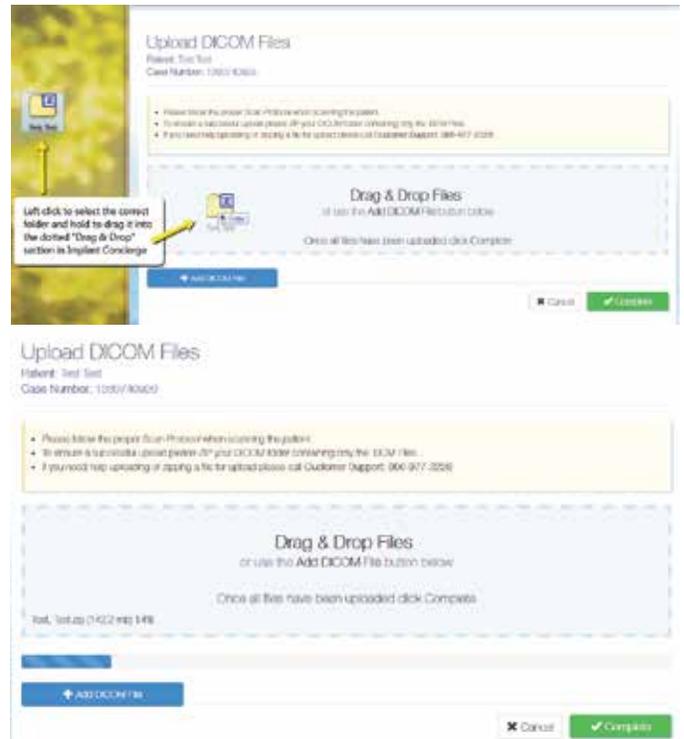
* If following a Dual Scan Protocol, please zip scans individually and label accordingly; i.e: "Patient Scan" and "Denture Scan" *



3 To upload the compressed folder, login to Implant Concierge. Click on the patient's name to open the case. Click on the red "Upload DICOM" button.



4 Drag and drop the folder from the desktop to Implant Concierge. The file will automatically begin uploading.



5 Once the file reaches 100%, click the green “Complete” button.

